





**Brighton & Hove
City Council**

Overview & Scrutiny

Title:	Children & Young People's Overview & Scrutiny Committee
Date:	26 January 2011
Time:	5.00pm
Venue	Council Chamber, Hove Town Hall
Contact:	Sharmini Williams Overview & Scrutiny Support Officer 29-0451 sharmini.williams@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	FIRE / EMERGENCY EVACUATION PROCEDURE If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: <ul style="list-style-type: none">• You should proceed calmly; do not run and do not use the lifts;• Do not stop to collect personal belongings;• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and• Do not re-enter the building until told that it is safe to do so.

CHILDREN & YOUNG PEOPLE'S OVERVIEW & SCRUTINY COMMITTEE

The following are requested to attend the meeting:

Councillors:

Older (Chairman), McCaffery (Deputy Chairman), Davis, Deane, Hyde, A Norman and Phillips

Statutory Co-optee with Voting Rights

Mike Wilson	Diocese of Chichester
David Sanders	Diocese of Arundel & Brighton
Amanda Mortensen	Parent Governor Representative
Vacancy	Parent Governor Representative

Non-Statutory Co-optees without Voting Rights

Carrie Britton	Children's Health
Joanna Martindale	Community Voluntary Sector Forum
Mark Price	Youth Services
Kenya Simpson-Martin	Youth Council
Rohan Lowe	Youth Council
Azdean Boulaich	Youth Council
Vacancy	Children's Social Care Representative

AGENDA

Part One	Page
37. PROCEDURAL BUSINESS (Copy attached).	1 - 2
38. MINUTES OF THE PREVIOUS MEETING Minutes of the previous meeting held on the 10 November 2010. (Copy attached).	3 - 8
39. CHAIRS COMMUNICATIONS	
40. PUBLIC QUESTIONS No public questions have been received.	
41. QUESTIONS & LETTERS FROM COUNCILLORS No letters or questions have been received from Councillors.	
42. SCRUTINY OF DIRECTORATE OF BUDGET STRATEGIES	9 - 58
43. WORK PROGRAMME	59 - 60

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Sharmini Williams, (29-0451, email sharmini.williams@brighton-hove.gov.uk) or email scrutiny@brighton-hove.gov.uk

Agenda Item 37

To consider the following Procedural Business:-

A. Declaration of Substitutes

Where a Member of the Committee is unable to attend a meeting for whatever reason, a substitute Member (who is not a Cabinet Member) may attend and speak and vote in their place for that meeting. Substitutes are not allowed on Scrutiny Select Committees or Scrutiny Panels.

The substitute Member shall be a Member of the Council drawn from the same political group as the Member who is unable to attend the meeting, and must not already be a Member of the Committee. The substitute Member must declare themselves as a substitute, and be minuted as such, at the beginning of the meeting or as soon as they arrive.

B. Declarations of Interest

- (1) To seek declarations of any personal or personal & prejudicial interests under Part 2 of the Code of Conduct for Members in relation to matters on the Agenda. Members who do declare such interests are required to clearly describe the nature of the interest.
- (2) A Member of the Overview and Scrutiny Commission, an Overview and Scrutiny Committee or a Select Committee has a prejudicial interest in any business at meeting of that Committee where –
 - (a) that business relates to a decision made (whether implemented or not) or action taken by the Executive or another of the Council's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken the Member was
 - (i) a Member of the Executive or that committee, sub-committee, joint committee or joint sub-committee and
 - (ii) was present when the decision was made or action taken.
- (3) If the interest is a prejudicial interest, the Code requires the Member concerned:-
 - (a) to leave the room or chamber where the meeting takes place while the item in respect of which the declaration is made is under consideration. [There are three exceptions to this rule which are set out at paragraph (4) below].
 - (b) not to exercise executive functions in relation to that business and

(c) not to seek improperly to influence a decision about that business.

(4) The circumstances in which a Member who has declared a prejudicial interest is permitted to remain while the item in respect of which the interest has been declared is under consideration are:-

- (a) for the purpose of making representations, answering questions or giving evidence relating to the item, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise, BUT the Member must leave immediately after he/she has made the representations, answered the questions, or given the evidence,
- (b) if the Member has obtained a dispensation from the Standards Committee, or
- (c) if the Member is the Leader or a Cabinet Member and has been required to attend before an Overview and Scrutiny Committee or Sub-Committee to answer questions.

C. Declaration of Party Whip

To seek declarations of the existence and nature of any party whip in relation to any matter on the Agenda as set out at paragraph 8 of the Overview and Scrutiny Ways of Working.

D. Exclusion of Press and Public

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

Note: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is confidential and therefore not available to the public.

A list and description of the exempt categories is available for the public inspection at Brighton and Hove Town Halls.

BRIGHTON & HOVE CITY COUNCIL

CHILDREN & YOUNG PEOPLE'S OVERVIEW & SCRUTINY COMMITTEE

5.00PM 10 NOVEMBER 2010

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillors Older (Chairman); McCaffery (Deputy Chairman), Davis, Deane, Hyde, A Norman, Phillips and Smart

Statutory Co-optees: with voting rights:: David Sanders (Diocese of Arundel & Brighton)

Non-Statutory Co-optees: Joanna Martindale (Community Voluntary Sector Forum) (Non-Voting Co-Optee), Mark Price (Youth Services) (Non-Voting Co-Optee), Rohan Lowe (Youth Council) (Non-Voting Co-Optee) and Azdean Boulaich (Youth Council) (Non-Voting Co-Optee)

Apologies: Mike Wilson, Amanda Mortensen and Carrie Britton

PART ONE

25. PROCEDURAL BUSINESS

25a. Declarations of Substitutes

25.1 There were none.

25b. Declarations of Interest

25.2 Joanna Martindale declared a personal interest in Item 33, as she was member of the Disabled Children's Partnership.

Councillor Juliet McCaffrey declared a personal interest in Item 35 as she was a member of the Adoption & Permanence Panel.

25c. Declaration of Party Whip

25.3 There were none.

25d. Exclusion from the Press and Public

25.4 In accordance with section 100A(4) of the Local Government Act 1972, it was considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in section 100I (1) of the said Act.

25.5 **RESOLVED-** That the press and public not be excluded from the meeting.

26. MINUTES OF THE PREVIOUS MEETING

26.1 In reference to item 13.2, it was confirmed that the CYPT would seek the views of the Parent Carers' Council when looking at issues where there was significant parent carer interest.

Members requested that the letter be circulated to the Committee.

26.2 RESOLVED -

The minutes of the 15 September and the 21 October- Call-In meeting were approved.

27. CHAIR'S COMMUNICATIONS

27.1 The Chair told members that a CYPOSC working group had met following Councillor Hawkes' letter on school performance and the report had been e-mailed to all the Members.

27.2 Rohan Lowe (Youth Council Representative) asked why the achievement of black children was lower compared to other groups. Officers offered to circulate an answer to this question.

28. PUBLIC QUESTIONS

28.1 There were none.

29. QUESTIONS AND LETTERS FROM COUNCILLORS

29.1 The Chair accepted a question from Joanna Martindale (Community Voluntary Sector Forum co-optee) around the allocation of funding and the decision-making process for the Playbuilder programme.

Members agreed to request a written response to this question.

30. THE STRATEGIC DIRECTOR OF PEOPLE

30.1 The Strategic Director for People, Terry Parkin, introduced himself to the Committee and answered questions.

30.2 Mr. Parkin informed the Committee how the role was around engaging with all organisations in the city, inclusive of Adult Social Care health and wellbeing.

30.3 In answer to a question on what his key priorities were, Mr Parkin told members that his main priority was to further strengthen partnerships across the city, particularly in terms of developing working arrangements with the city's thriving community and voluntary sector.

30.4 The Committee thanked Strategic Director for People for his comments.

31. YOUTH COUNCIL 3-IN-1 CAMPAIGN

- 31.1 Item 31 Youth 3-in-1 Campaign was heard after Item 33.
- 31.2 Azdean Boulaich, Rohan Lowe (Youth Council representatives) and Rob Scoble (Youth Participation Worker) presented the 3:1 campaign and answered questions.
- 31.3 The Committee heard how the card was being proposed as a discount card for retail stores, libraries, cinemas and buses within the City and how the Youth Council were meeting up with organisations to promote the card and have their agreement.

31.4 RESOLVED –

- (1) CYPOSC thanked the representatives for their presentation, supported the campaign and wished them good luck.
- (2) CYPOSC agreed to have an update on the progress of the campaign.

32. YOUTH SERVICES COMMISSIONING REVIEW - UPDATE

- 32.1 Item no. 32 Draft Youth Services review was heard after Item 30.
- 32.2 Kerry Clarke Strategic Commissioner CYPT presented the report and answered questions.
- 32.3 In answer to question on why Lesbian Gay Bisexual and Transsexual (LGBT), Black Minority Ethnic (BME) groups and Traveller young people struggled to attend existing youth services, members were told that reasons for low attendance by particular sections of the community are varied and complex. What is important is to recognise which groups are underrepresented in 'traditional' services and to design services that engage these groups – for example, some groups are relatively unlikely to use building-based services such as youth clubs, but may respond more positively to 'outreach' services.
- 32.4 Ms Clarke confirmed that faith groups were included in the consultation and mapping process.
- 32.5 Councillor Melanie Davis informed the Committee that she was the Chair of the Cultural Provision for Children and Young People Scrutiny Panel and that some of the recommendations in the Scrutiny report dove-tailed the findings of the review.
- Councillor Davis therefore proposed that the report recommendations should be amended to include the following wording: "That in re-designing the commissioning strategy for youth services, children's services should consider the recommendations made within the Cultural Provision for Children and Young People's Scrutiny Panel report".
- 32.6 Members were told that aspects of central Government funding for children's services in 2011-2012 were currently unclear and would not be finalised until January 2011. The council recognised that this posed major problems for the voluntary sector providers

unsure whether their contracts would be renewed, and everything possible would be done to share information with the organisations concerned.

- 32.7 Azdean Boulaich (Youth Council representative) asked whether there was a reason why young women accessed fewer youth services than young men. Members were told that this was a complex issue, although it was likely that more provision via outreach as opposed to building-based services (youth clubs) would improve uptake.
- 32.8 Members discussed provision of careers advice for young people not in education, employment or training (NEETs) in light of the reduction in funding to the local Connexions service. Officers advised that this was still an area under review.
- 32.9 Rohan Lowe (Youth Council representative) asked where the centres mentioned in the report would be located. A final decision on this has not yet been taken.

32.10 **RESOLVED-** that the committee:

- (1) Noted the report on the revision of Youth Services Commissioning Strategy;
- (2) Recommended that the Cultural Provision for Children and Young People Scrutiny Panel report (and particularly its recommendations for service changes) should be considered by officers when they revise the Youth Services Commissioning Strategy

33. COMMISSIONING REVIEW OF SERVICES FOR DISABLED CHILDREN

- 33.1 Alison Nuttall, Strategic Commissioner presented the report and answered questions.
- 33.2 It was noted that the draft disability report came to CYPOSC in January and March 2010.
- 33.3 It was noted that that the Strategic Group for children with Disabilities had strong partnership working at its core. The review was set challenging financial targets and was developing an outcomes based approach to commissioning services into the future, taking particular account of the personalisation agenda. There was no clarification of what the budgets would be for 2011-12, which created anxiety in community and voluntary sector providers about whether their contracts would be renewed.
- 33.4 Azdean Boulaich (Youth Council representative) asked for clarification as to why the numbers of disabled children was expected to increase over the coming years. Members were advised that this was due both to improved diagnosis and assessment, which meant that more children with certain conditions were being diagnosed (e.g. children with Autistic Spectrum Conditions); and to improved neo-natal care, which meant that children who might formerly have died at birth were surviving, but often with severe physical and/or learning disabilities.

33.5 **RESOLVED** - that the Committee:

- (1) Noted the report on the review of services for disabled children;

(2) Agreed to receive an update on the disability service in 2011.

34. NEXT STEPS OF ACADEMIES

34.1 Gil Sweetenham, School Futures Project Director, introduced the powerpoint handout and answered questions.

34.2 In answer to a question on the independence of academies from the local education authority (LEA), members were told that, although academies were independent of the LEA, the Council was committed to working as closely as possible with aspirant academies.

34.3 Members raised concerns that the governing bodies of academies might be disproportionately drawn from people with business backgrounds, rather than people with educational knowledge. The Committee was advised that the Department for Education (DfE) had protocols in place to ensure that the governing bodies of academies had the right balance of skills and their focus was on learning. If this wasn't the case then the DfE would intervene.

34.4 **RESOLVED-** That the information within the handout was noted by the Committee.

35. OFSTED INSPECTION

35. James Dougan – Head of Service Children & Families presented the report and answered questions.

35.1 Azdean Boulaich (Youth Council representative) asked whether unannounced inspections were effective as data collection figures may not be up to date, Members were informed that the systems should be robust within services and all data should be accurate and available at anytime.

35.2 It was noted that there was a high regard and respect for Children's Services, however the inspection had raised areas of concern that had been noted before. Additionally Children's Services had challenging budget savings to make which could affect high risk cases in the future.

The Committee heard how Children's Services were in the process of having a Child Protection Improvement Programme that would detail risk issues and how to ensure quality by encompassing managers and social workers to have time to reflect on cases.

Members were informed that due to having pressurised caseloads the Council ensured that each case was dealt with morally to make certain the best outcomes for the child.

35.3 RESOLVED

(1) CYPOSC noted the findings of the annual unannounced inspection of contact, referral and assessment arrangements.

(2) CYPOSC agreed to have a report on the Child Protection Improvement Programme.

36. WORK PROGRAMME

36.1 Members noted that the next meeting was the Children's Services Budget proposals and that this was the only item on the agenda due to the details within the report.

36.2 **RESOLVED-** Members agreed the work programme.

The meeting concluded at 7.10pm

Signed

Chair

Dated this

day of

CHILDREN & YOUNG PEOPLE OVERVIEW & SCRUTINY COMMITTEE

Agenda Item 42

Brighton & Hove City Council

Subject: Scrutiny of Directorate Budget Strategies
Date of Meeting: 26 January 2011
Report of: Strategic Director of Resources
Contact Officer: Name: Tom Hook Tel: 29-1110
E-mail: Tom.hook@brighton-hove.gov.uk
Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 The 26 January meeting of CYPOSC is a meeting arranged to allow the committee to scrutinise the directorate budget strategies relevant to children and young people and in particular:
- the provision, planning and management of children's social services in Brighton & Hove;
 - the provision, planning and management of education in Brighton & Hove;
 - the health of the authority's children and young people, including contribution to the development of policy and service to improve health and reduce health inequalities, all in accordance with the principles of section 7 of the Health & Social Care Act 2001, but provided that matters relating to general health strategies and services not specifically for children and young people shall be the function of the Council's Health Overview & Scrutiny Committee;
 - the development of integrated children's services under the Children and Young People's Trust;
 - all of the functions of the Council as an education authority under the Education Acts, School Standards and Framework Act 1998 and all other relevant legislation in force from time to time;
 - the development of the Council's Children and Young People's Plan. "
- 1.2 "Budget update and budget strategies 2011/2012 was presented to 9 December Cabinet; the extract relevant to CYPOSC appears as Appendix A to this report.

1.3 The Fees and Charges for 2011/12 was presented to the Cabinet Member Meeting (CMM) on 17 January 2011; appears as Appendix B.

2. RECOMMENDATIONS:

2.1 That the committee comments upon the draft budget strategies as appended to this report.

2.2 That the committee forwards its comments to the Overview and Scrutiny Commission (OSC) meeting of the 1 February to be incorporated into a single scrutiny response to the budget.

3. BACKGROUND INFORMATION

3.1 Similarly to 2009/2010 each overview and scrutiny committee is being presented with the opportunity to scrutinise the budget proposals as they relate to their area of responsibility and forward comments to the OSC on the 1 February.

3.2 The OSC will produce a single scrutiny response to the draft budget strategies that will be considered at Cabinet alongside a number of other budget related items on the 17 February 2011.

3.3 The full timetable for the budget setting process, as reported to the 22 July 2010 Cabinet, is set out in the table below.

2011/12 Budget Timetable		
Date	Meeting	Papers
17 th June 2010 22 nd June 2010 1 st July 2010	Cabinet Emergency Budget announced Budget Review Group	Report on in year grant reductions
22 nd July 2010	Cabinet	Budget update and budget process report In year grant reductions report
2 nd Dec 2010 9 th Dec 2010 14 th Dec 2010	Most likely date for settlement Cabinet OSC	Budget strategies Budget Strategies
6 th Jan 2011 20 th Jan 2011 25 th Jan 2011 26 th Jan 2011 26 th Jan 2011	ASCOSC Cabinet ESCOSC CTEOSC CYPOSC	Budget Strategies Tax base report Budget Strategies Budget Strategies Budget Strategies

2011/12 Budget Timetable		
Date	Meeting	Papers
1 st Feb 2011	OSC	Budget Strategies
[3 rd Feb 2011]	East Sussex Fire Authority	Date to be confirmed
10 th Feb 2011	Sussex Police Authority	
17 th Feb 2011	Budget Cabinet	Overall budget package
3 rd March 2011	Budget Council	Overall budget package

- 3.4 Appendix A are relevant extracts from the report considered at the 9 December 2010 Cabinet meeting.

Appendix B are the CYPT Fees & Charges for 2011/2012 report considered at the 17 January Cabinet Member Meeting.

4. CONSULTATION

- 4.1 No formal consultation has been undertaken in regard to this report.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 There are no financial implications arising directly from this report, however members should take account of the financial implications in the appended report.

Legal Implications:

- 5.2 There are no legal implications arising directly from this report, however members should take account of the legal implications in the appended report.

Equalities Implications:

- 5.3 There are no equality implications arising directly from this report, however members should take account of the equality implications in the appended report.

Sustainability Implications:

- 5.4 There are no sustainability implications arising directly from this report, however members should take account of the sustainability implications in the appended report.

Crime & Disorder Implications:

- 5.5 There are no crime and disorder implications arising directly from this report, however members should take account of the crime and disorder implications in the appended report.

Risk and Opportunity Management Implications:

- 5.6 There are no risk and opportunity management implications arising directly from this report, however members should take account of the risk and opportunity management implications in the appended report.

Corporate / Citywide Implications:

- 5.7 There are no corporate/citywide implications arising directly from this report, however members should take account of the corporate/citywide implications in the appended report.

SUPPORTING DOCUMENTATION

Appendix:

- A Extracts from the 9 December Cabinet Paper – Budget Update and Directorate Budget Strategies 2011-2012
- B CYPT Fees & Charges 2011 -2012

Documents in Members' Rooms:

There are none.

Background Documents:

There are none.

CABINET

Agenda Item 123

Brighton & Hove City Council

Subject: Budget Update & Budget Strategies 2011/12

Date of Meeting: 9 December 2010

Report of: Director of Finance

Contact Officer: Name: Mark Ireland Tel: 29-1240
James Hengeveld 29-1242

E-mail: mark.ireland@brighton-hove.gov.uk
james.hengeveld@brighton-hove.gov.uk

Key Decision: Yes Forward Plan No: CAB17749

Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT

1.1 This report has been prepared at a time of significant uncertainty about the Council's funding position for 2011/12. While the Comprehensive Spending Review (CSR) gave indications about the national position for local government, it will not be until the Local Government Finance Settlement is announced that the Council will be able to move past speculation and onto more robust financial planning. If the Settlement is received before the 9th December then an addendum report will be issued to update Cabinet on the position as far as possible. The major changes expected to specific grants, of which the Council is currently in receipt of circa £85m, may mean that it is several weeks before the detailed position is clearly understood.

1.2 This report updates Cabinet on the progress made in planning for 2011/12 based on the assumptions set out in the July 2010 Cabinet report, which projected that savings of £10.4m would be needed in the mainstream budget and £10.8m in budgets funded by specific grants. Good progress has been made and if those assumptions had been broadly right then this report would have set out, in high level terms, the Cabinet's proposals to achieve a balanced General Fund Revenue Budget for 2011/12. The savings package set out in this report is £12.3m. This lower figure reflects detailed reviews of the service pressures bringing them down where possible, protection of the Supporting People budget and uncertainty about the future of various specific grants in particular grants for children's services. However, the scale of the reductions expected in Formula Grant, the front loading and the position in respect of specific grants is sufficiently different for a great deal more work to be required before a full set of proposals can be made by Cabinet. This report therefore represents work in progress and it is expected that revisions will be needed to these proposals as well as additional ones made. However it was felt important to publish this work to date in order to

be open about the issues under consideration and to enable Scrutiny to consider them as far as possible.

- 1.3 The Council was always clear that a great deal of specific grant funding was due to come to an end this year and has been planning accordingly. In most circumstances that funding supported one off initiatives. In a small number of cases that funding has supported activities that are potentially core business and the Council therefore has choices to make about whether it will provide replacement funding from its revenue budgets. The scale of the changes to specific grants and the removal of most ringfence mean that the Council has more choice and discretion in this area, albeit in a context of a significant overall reduction in resources.

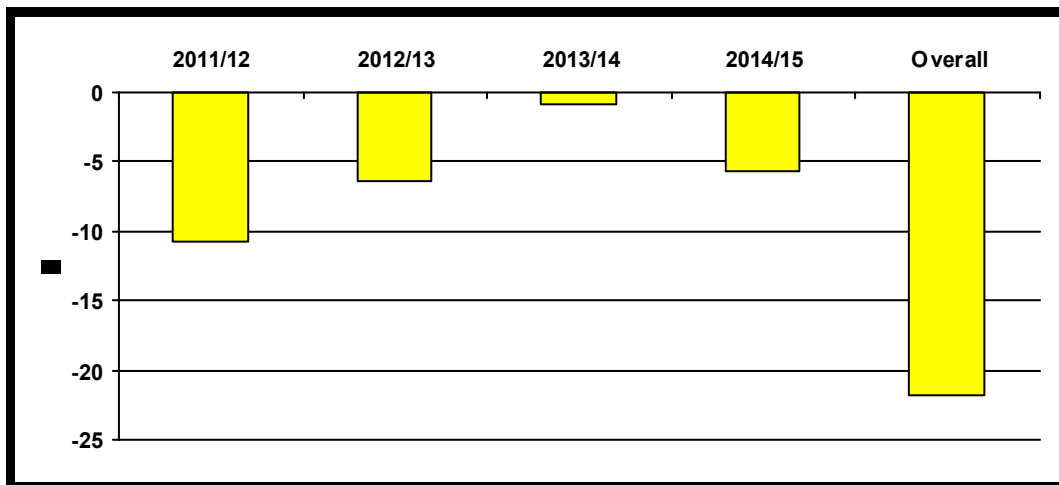
2. RECOMMENDATIONS:

- 2.1 That Cabinet notes the high level assessment of the implications of the CSR on the national funding position for local government as set out in paras 3.1-3.6.
- 2.2 That Cabinet notes that an addendum to this report will be issued setting out the anticipated resources available to the Council if the Local Government Finance Settlement is issued prior to 9 December 2010.
- 2.3 That Cabinet considers and agrees the principles on which the General Fund Revenue Budget for 2011/12 is being prepared as set out in para 3.12.
- 2.4 That Cabinet considers and agrees the proposed approach for using reserves as part of a balanced financial strategy to deal with the Council's uniquely challenging financial position for 2011/12 as set out in para 3.17.
- 2.5 That Cabinet considers and notes the initial budget strategies for each service, developed on the basis of the original financial planning assumptions as set out in Appendix 2.
- 2.6 That Cabinet notes that those outline budget strategies will be subject to significant revision and update once the Council's resource position is more clearly understood.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS

Spending Review announced on 20 October 2010

- 3.1 The spending review set out the total amount of funding to be received by local authorities in England through the formula grant over the next 4 years. The chart below shows the planned reductions for each year in particular the unexpected front loading of reductions in 2011/12. The council is at the grant floor and will receive £109m in formula grant in 2010/11 and the equivalent of £130m after including the specific grants which will now be allocated as part of the formula grant as listed in appendix 1. The Local Government Finance Settlement will set out how much formula grant the council will receive in 2011/12 and future years.



- 3.2 The spending review had limited detail of the future of a wide range of specific grants although it did say that the ring-fence around nearly all grants would be removed giving each council greater flexibility in the way it can spend its funding to achieve the best outcomes for local people.

Schools Funding

- 3.3 The spending review contained a commitment that schools funding at a national level will increase over the next 4 years at 0.1% per annum in real terms i.e. above assumed levels of inflation. The funding settlement for schools is usually announced just before the Local Government Finance Settlement and will set out what the spending review means for each Local Education Authority (LEA) along with details of what happens to the specific grants previously allocated for schools. Cabinet will be informed of these implications in the addendum report issued after the schools settlement is known. The government is also considering introducing a national funding formula so that funding allocations can be made directly to each school. This will have unknown distributional consequences for the total amount of schools funding for each LEA area.

New Homes Bonus

- 3.4 A recent consultation paper on the New Homes Bonus set out the way the government intends to pay this grant in 2011/12. Councils will receive amounts based on the increased number of homes between mid September 2009 and 2010 set out in a council tax base return made to the government. Brighton & Hove had an increase of 468 homes between these dates and therefore qualifies for just under £0.6m bonus out of the £196m set aside nationally. The bonus payment will be made for the next 6 years. The council may qualify for additional bonus payments in future years if the numbers of homes in the city continue to grow. The consultation paper states that £250m has been provided in the spending review nationally for bonus payments under the scheme for each year 2012/13 to 2014/15 with higher payments being top-sliced from the national formula grant.

Carbon Reduction Commitment (CRC)

- 3.5 The spending review also brought about major changes to the CRC scheme. The cost of purchasing allocations to cover the carbon output of the council will now have to be met in full. Previously the payments to the Treasury were going to be recycled as income depending on how successful each authority was in reducing its carbon footprint. There is some uncertainty in the guidance but initially the council will need to buy allowances to cover only the largest energy consuming sites. The cost of allowances is under discussion but the guideline of £12 per tonne in 2011/12 requires a budget of £0.1m for next year. In 2013/14 and beyond the council will need to buy allowances to cover most of its carbon footprint which could cost £0.4m per annum or more if the cost of allowances rises.

Council tax freeze grant

- 3.6 The budget report to Cabinet in July assumed that resources would be generated by a 2.5% increase in the Brighton & Hove City Council element of the council tax for 2011/12. The government has announced that councils who freeze their element of the council tax for next year will be entitled to receive a council tax freeze grant equivalent to the amount that would have been raised by a 2.5% increase. It is estimated that the grant for the City Council will be approximately £3m and will be received for each year of the spending review period.

Local Government Finance Settlement for 2011/12

- 3.7 The Local Government Finance Settlement is expected to be announced in early December and assuming this is before the Cabinet meeting an addendum report will be prepared for the meeting setting out the detailed implications for the finances of the council. The Settlement will set out the amount of formula grant the council will receive in 2011/12 and details of most if not all the specific grants. The capital finance settlement is usually announced later and may not be available in time for the meeting.

Budget Principles

- 3.8 At the heart of the Council's approach to transforming the way it conducts its business are three key strands of work: the Value for Money Programme, the Improving the Customer Experience (ICE) programme and the move to a model of Intelligent Commissioning. These are all crucial to creating "The Council the City Deserves". Regular updates on all of this work have been brought to Cabinet throughout the year. The VFM programme has always been a key element of the Council's medium term financial planning. The programme remains on track and savings anticipated for 2011/12 are at least in line with expectations, if not better.
- 3.9 Reports to Cabinet have been clear that the new model of Intelligent Commissioning was not necessarily expected to deliver savings for 2011/12, primarily due to the lead in time for re-commissioning services. It does however

put the Council in a strong position to make well informed decisions for service redesign and reprioritisation during the next financial year which will particularly inform the 2012/13 budget setting process.

- 3.10 Cabinet in July set out cash limits for each service area based on the existing Directorate structures as the council's top level reorganisation was still in its consultation phase. Those structures were well understood by both officers and members and therefore provided the clearest basis on which to conduct the budget planning for 2011/12. The outline budget strategies prepared to date are therefore set out in this way.
- 3.11 However, the implications of CSR are now so great that the Council will simply not be in a position to meet them if it continues its financial planning in the same way that it has done to date. It therefore needs to shift its thinking quickly into the new intelligent commissioning model which should provide more cross-cutting proposals for reshaping services and a renewed focus on prioritising resources to deliver outcomes in the most effective way. This does create a challenge to analyse and present financial information in the new model while the organisation is still in transition with structures that are not fully settled. However if the Council is unable to react quickly in this way it may miss significant opportunities that could help the 2011/12 budget position and mean that momentum is lost in this time of change. The format for the final budget proposals that will come to Cabinet on 17 February 2011 for recommending to Budget Council on 3 March 2011 is still being considered, however it will be possible, at a high level, to analyse the information against both the "old" and the "new" organisational structure.
- 3.12 In this context of change, a set of budget principles has been developed which have informed both the work done to date against the allocated cash limits and will continue to influence the next stage of the budget planning process. These are:
 1. To deliver efficiency savings to help protect front line services by:
 - delivering the planned VFM programme and identifying where future year's VFM savings can be "fast tracked", for example, vacating office accommodation earlier than originally planned.
 - identifying other efficiency savings including those arising from the new groupings of services in delivery units
 - looking to generate savings on staff related expenditure through natural turnover, not filling existing vacancies, reducing management costs, minimising the use of consultants and making sure we only use agency staff and overtime where there is a sound business case to do so
 - identifying where closer working with other public agencies means we can share costs
 - reviewing contracts with service providers identifying scope for renegotiation and controlling costs
 - removing any local contingencies or risk provisions (these will all be covered corporately)
 - These efficiency savings will be tracked to ensure that they are rigorously and consistently implemented by rolling them into the VFM programme.

2. Where changes need to be made to front line services proposals will take into account:
 - how we can innovate our service design and delivery mechanisms to ensure the outcomes we deliver are maintained
 - how those changes might impact on costs and services provided by other public agencies in the city (“Total Place”)
 - how we can protect as far as possible the contribution made by the community and voluntary sector

Latest Position 2010/11

- 3.13 The TBM Month 6 report received by Cabinet on the 11 November showed an overspend of £0.319m on council controlled budgets. Tight spending constraints are in place in order to reduce that overspend further and to deliver an underspend that will provide one off usable reserves to support the 2011/12 budget setting process.

Reserves position

- 3.14 The current estimate of the Council’s Usable Reserves is set out in Table 1.

Table 1 – Usable Reserves	£m
Balance at 31/3/11 reported to Cabinet in July 2010	0.9
TBM overspend funding no longer required	1.0
Collection Fund Deficit	-0.4
Planned net contributions in 2011/12	0.4
Balance available to support the 2011/12 Budget	1.9

- 3.15 In previous years usable reserves have been used for new initiatives and investment. The financial context this year means that this is unlikely to be appropriate. It is therefore planned at this stage to ringfence these usable reserves to be used as set out in para 3.17.
- 3.16 As a result of the front loading of the reductions in formula grant in 2011/12 the Council may need to consider as a one-off measure of last resort use of reserves which are currently earmarked as part of a well balanced financial strategy. It remains a legal requirement that the Council sets a balanced budget for 2011/12 and therefore it needs to consider carefully how it can make legitimate use of reserves in that context. It is also at the heart of the Council’s ongoing commitment to sound financial planning and management that it does not take short term decisions that could create greater difficulties for the future.
- 3.17 Any use of reserves will be undertaken only for the following issues:
 - implementation funding (the costs associated with changing how services are provided and organised such as redundancy costs)
 - transition funding (because we will be unable to implement all proposals from 1 April so resources will be needed for the lead in time)

- resources to incur direct expenditure that frees up revenue budget costs (e.g. paying down debt)

3.18 The detailed proposals will form part of the final Budget reports.

Fees & Charges

3.19 Fees and charges are assumed to increase by the standard inflation assumption of 2% each year. Details of fees and charges for 2011/12 will be presented to the relevant Cabinet Member Meetings (CMM) and onto Council where appropriate prior to Budget Council. Timetabled fees and charges are as follows:

Royal Pavilion and Museums	21 September 2010
Adult Social Care	18 October 2010
Environmental Health & licensing	18 November 2010
Libraries and Venues	7 December 2010
Environment	23 December 2010
CYPT	17 January 2011

Expenditure Projections Update

Service Pressures

Pension fund triennial review

3.20 The East Sussex County Council Pension Fund announced the outcome of the triennial review on the 19 November 2010. The valuation as at 31/3/10 for the whole fund is 87.3% (compared to 88.9% at the last valuation in 2007). This is likely to place the fund within the top quartile of all LA funds. There has been a significant improvement within the last 12 months when the fund was a little over 70% funded. The performance of equities, the lower than expected pay increases and the change in uprating of pensions from RPI to CPI have been major factors in improving the outlook.

3.21 Brighton & Hove's share of the fund is 91% funded, which is the same as the valuation 3 years ago and an increase in the level above the average share of the fund. The factors helping this outcome are a continued scrutiny of early retirement decisions, negligible use of discretionary powers under the regulations, funding transfers at the point of any outsourcing decisions rather than waiting for the next valuation and aligning decision making and accountability.

3.22 The Council currently contributes 17% of payroll; the actuaries to the fund require an increase of 1% over the next 3 years as follows:

2011/12	17.3%
2012/13	17.7%
2013/14	18.0%

3.23 The Medium Term Financial Strategy assumed an increase of 0.5% in 2011/12 equivalent to £0.65m to the General Fund; the reduced contribution rate will save approximately £0.21m.

- 3.24 The latest valuation does not take into account the recommendation of the interim Hutton Report to increase the employee pension contributions.

Concessionary Bus Fares

- 3.25 The government has consulted on changes to the way bus operators are compensated for loss of income and additional costs arising from the operation of the free concessionary fares scheme in England. The consultation finished on the 11 November and it is expected that changes will be introduced from 1 April 2011. The council is currently collecting relevant data to enable an estimate of the revised reimbursement payments to be made in time for the budget papers in February when the government should have confirmed the methodology that will need to be used by all English councils.

Main Service Pressures

- 3.26 The budget strategies included in appendix 2 incorporate service pressures and certain specific grant reductions of £9.76m above inflation that are being managed within the cash limits. The most significant pressures are included in the following table:

Table 2 – Main Service Pressures	£'m
Demographic growth in Adult Social Care clients (Physical disabilities, vulnerable older people, mental health and learning disabilities).	2.1
Increased Independent Foster Agency placements	1.6
Loss of LPSA reward grant funding core business (Env & S&G)	1.2
Reductions in Parking Penalty Charge Notices (PCN's)	0.7
Children's Residential Agency placements	0.5
Children's Area social work teams	0.5
Children's social services Legal costs	0.3

Savings

- 3.27 The proposals to date are based on the cash limits set by Cabinet in July 2010 and these are set out in the budget strategies.
- 3.28 A total savings package of £12.3m has been identified within the Budget Strategies, £4.9m through the VFM programme, £5.8m through efficiencies and other income and £1.6m through commissioning changes. Details of the savings proposals are shown in appendix 2. CYPT have over achieved their savings target by £1.26m in preparation for managing potential reductions in specific grants. There are over and under achievements of savings across the remaining service areas that virtually balance to the cash limits overall.
- 3.29 All service areas have been asked to show how further reductions in their net budget could be achieved, consistent with the principles set out in para 3.12. This will provide members with further options to meet the revised funding gap after the Local Government Financial Settlement.

Staffing Implications

- 3.30 This paper provides the broad financial information required for the budget strategy and does not, at this time, attempt to set out the detailed staffing implications. It is planned to continue to discuss the strategy with colleagues across the organisation and their trades unions in order to fully develop our understanding of the likely impact for employees. This will then allow us to enter into meaningful formal consultation with the trades unions and staff.
- 3.31 In the meantime, we have taken the following action into to minimise the impact on continuing employment and avoid redundancies. That action includes:
- Controlling recruitment and only making permanent appointments in exceptional circumstances and when all other alternatives have been exhausted
 - Holding any vacancies available internally to increase the opportunities for re-deployment
 - Avoiding the use of interim or consultant appointments
 - Limiting the use of temporary or agency resources
- 3.32 These measures will continue as we work with trades unions and colleagues on the detailed staffing implications.

Capital Programme

- 3.33 The 2010/11 capital programme is approximately 60% funded by resources from the government with the remainder largely coming from council borrowing, capital receipts and revenue contributions. The Spending Review has set out reductions in government funding for all government capital investment programmes of about 45% over the next 4 years.
- 3.34 It is not known at this stage how these reductions will impact on the level of government resources available for the city council. The capital finance settlement is usually announced after the Local Government Finance Settlement shortly before Christmas. It is therefore unlikely to be available in time for this Cabinet meeting so details will be circulated separately as soon as the figures have been analysed. Reductions in funding had been anticipated so services have been planning future capital investment on the basis of significant reductions.

Housing Revenue Account

- 3.35 The latest HRA Budget projections as shown in appendix 2, take into account the financial position as at TBM month 6 and the required level of reserves. In setting this budget, officers have taken into account the required level of efficiency savings but also sought to maximise the level of resources available to invest in meeting the Decent Homes Standard.
- 3.36 The service has identified savings of £0.913 million, the equivalent of a 8.7% savings target which will be used to fund inflationary increases and service pressures. The HRA Budget projections assume a continuing increase in 'Negative Subsidy' resulting in the HRA paying an additional £0.170 million of

resources to the government net of rental income increases and capital financing costs.

2011/12 Budget Timetable

- 3.37 The existing timetable means that scrutiny can review the proposals in this report plus any emerging themes at their December/January meetings. Proposals to meet the remaining budget gap will not be public until papers are despatched for 17 February Cabinet. Therefore an additional OSC meeting should be scheduled for around this time to review the proposals.
- 3.38 Timetable for the remaining budget papers.

Council Taxbase	Cabinet	20 Jan 2011
General Fund Revenue Budget and Council Tax	Cabinet	17 Feb 2011
Housing Revenue Account	HMCC	24 Jan 2011
	Cabinet	17 Feb 2011
Capital Resources and Capital Investment	Cabinet	17 Feb 2011
Budget Council		3 Mar 2011

4. CONSULTATION

- 4.1 The budget and council tax consultation process was agreed by the cross party Budget Review Group. For 2011/12 the consultation has involved a budget questionnaire to a random sample of residents across the city as well as a focus group with the Older Peoples Council. The results of this consultation are due in December 2010 and will be circulated to all Members. The council has a statutory duty to consult with business ratepayers and a meeting will be held in January/February.
- 4.2 The Budget Report to Council in March 2011 will represent a culmination of the budget process which will have included a number of consultative processes including members, trade unions and in some cases service users.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 These are contained in the main body of the report.

Finance Officer Consulted: Mark Ireland

Date: 25/11/10

Legal Implications:

- 5.2 Cabinet has the necessary authority to agree the recommendations set out in paragraph 2 of this report as part of their function of formulating budget proposals for subsequent consideration and adoption by Full Council.

Lawyer Consulted: Oliver Dixon

Date: 26/11/10

Equalities Implications:

- 5.3 High level screening of the equalities impact of all the budget proposals has been undertaken by each service to determine whether there are likely to be equalities implications and to show whether they are covered by existing Equalities Impact Assessments (EIAs) or whether further action including new EIAs is required.

Sustainability Implications:

- 5.4 Sustainability issues will be taken into account throughout the council's budget setting process.

Crime & Disorder Implications:

- 5.5 The budget projections identify resources to help replace the reduction in government grants funding of certain crime and disorder initiatives.

Risk & Opportunity Management Implications:

- 5.6 There is considerable uncertainty about the council's resource position for 2011/12 and this will be reviewed following the Local Government Finance Settlement. The Council's final Budget proposals are required to include an assessment on the robustness of estimates and the adequacy of reserves. Relevant risk provisions in the 2011/12 budget will be considered as part of that final budget package presented in February 2011.

Corporate / Citywide Implications:

- 5.7 The report is relevant to the whole of the city.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S)

- 6.1 The budget process allows all parties to put forward viable alternative budget and council tax proposals to Budget Council on 3 March. Budget Council has the opportunity to debate both the proposals put forward by Cabinet at the same time as any viable alternative proposals.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 The council is under a statutory duty to set its council tax and budget before 11 March each year. This report sets out the latest budget assumptions, process and timetable to meet its statutory duty.

SUPPORTING DOCUMENTATION

Appendices:

1. Specific grants transferring to formula grant
2. Budget strategies and overall summary.

Documents in Members' Rooms

None

Background Documents

1. Files held within Strategic Finance and Financial Services sections.

Agenda Item 42 Appendix A App. 1

Specific Grants transferring to Formula Grant in the 2011/12 Local Government Finance settlement.

Grant	2010/11
	£'000
ABG Grants	
Supporting People	11,249
Economic Assessment Duty	65
Carers Grant	1,240
Child & Adolescent Mental Health	466
LSC Staff Transfer	301
Services for Children in Care	213
Child Death Review	27
ASC Workforce	689
LINKS	147
Preserved rights	1,596
Mental Health	819
Learning Disability Development Fund	232
Mental Capacity Act	145
Other Grants	
Concessionary Bus Fares	1,804
Social Care Reform	1,167
National Stroke Strategy	93
Aids Support	455
Total	20,708

Summary of Cash Limited Budgets

	Housing £'000	Culture & Enterprise £'000	CYPT £'000	Environment £'000	Finance & Resources £'000	Strategy & Governance £'000	Adult Social Care, LD & S75 £'000	General Fund Total £'000
2010/11 adjusted base budget	4,547	11,214	47,482	37,029	18,777	11,869	71,631	202,549
Inflation	25	119	727	452	183	124	1,143	2,773
Service Pressures	337	376	3,466	1,762	920	630	2,265	9,756
VFM programme savings			-2,019	-225	-1,107		-1,551	-4,902
Commissioning changes savings	-365	-111	-1,631	-2,065	-775	-582	-1,402	-1,631
Efficiency savings and additional income	4,544	11,598	47,539	36,953	17,998	12,041	72,086	202,759
2011/12 Budget Strategy	4,544	11,333	48,798	36,980	18,531	11,751	72,086	204,023
2011/12 Cash Limit								
Surplus/ (-Shortfall)	0	-265	1,259	27	533	-290	0	1,264

CYPT DIRECTORATE 2011/12 BUDGET PROPOSALS

Strategic Context and Direction of Travel

Significant progress has been made in terms of reducing the overspend in Children's Services in 2010/11 including successfully meeting VFM savings targets. We have continually made savings in Dedicated Schools Grant (DSG) enabling us to invest in new service areas and fund new pressures. We have had particular success with reducing our SEN out of city placements achieving significant savings. There does, however, continue to be substantial pressures across Children's Social Care:

- Independent Foster Agency (IFAs)
- Legal Fees
- Agency Placements
- Area Social Work Services

The VFM programme has already produced substantial savings in the area of children's social care. The pressures shown above reflect the national experience of a sustained increase in social care activity and especially child protection. We are now preparing to implement changes that will come from new government education legislation and guidance, the Health White Paper, the Munro Review of social care and implementation of the Social Work Reform Board Changes, as well as the expected impact of the Comprehensive Spending review especially reduction in grant funding. In addition the Southwark Judgement is a High Court judgement which places a new duty on local authorities to accommodate under Section 20, young people who are homeless and vulnerable, which may impact on financial modelling.

From a total gross budget of £242.2m, the CYPT is reliant on grants from central government of around £46.22m (excluding DSG).

Strategic Response to this Context is:

The overall cash limit increase for the directorate in 2011/12 is £1,316,000, £589,000 above the inflation allowance. Service pressures have been identified of £3,466,000 excluding grant reductions. Savings of £4,136,000 have been identified. The main elements to the budget strategy include:

- Continuing to secure efficiency savings across all services
- Achieving our VFM targets including new rigorous scrutiny of approval of social care placements.
- Recommissioning services to deliver our statutory responsibilities whilst making necessary savings.
- Rigorous scrutiny and approach to recruitment and use of agency staff.
- Reviewing use of accommodation to achieve significant savings through lease and sale of property.
- In general ceasing activity funded by grants no longer provided unless it is a statutory service.

Financial and Service Pressures

The main financial pressures on the Directorate's services are shown in table 1 below:

Table 1 – unavoidable service pressures which are dealt with as part of this budget strategy	2011/12 £'000
Corporate Critical	
Disability Agency Placements	414
Independent Foster Agency (IFA) placements	1,631
Residential Agency Placements	493
Corporate Critical Total	2,538
Departmental Critical	
Area Social Work Teams	474
Legal Costs	340
Departmental Critical Total	814
Other Budgets	
Independent Reviewing Officers	114
Other Budgets Total	114
BHCC CYPT Sub Total	3,466
Community Health Budgets	0
Brighton & Hove Teaching PCT	0
CYPT Total Budget Pressures	3,466

The scale of specific grant funding for CYPT and the uncertainty about how it will operate in future mean that calculating anticipated reductions is highly speculative. A great deal of specific grant funding was always due to end at the end of 2010/11 and this has been planned for with careful exit strategies. Some grant funding will transfer to the new DSG and it will be up to schools to prioritise how it is spent. This means that the Council may need to make considerable changes to the central services offered to schools and there will need to be some detailed negotiation about the nature of services that schools are prepared to buy back from the Council. A review of where specific grants are funding core or statutory services is being undertaken to ensure that alternative appropriate replacements for these are made if reduced.

Proposals for Main Service Areas

Area Integrated Working

Education Welfare Service – it is proposed to reduce the service by 50% (£170,000) of the present budget. The service will be realigned to focus more on prevention and early intervention with families having difficulty around attendance

and school issues. It will also be more aligned with the social work service and, bring synergies to interventions by doing this.

Educational Psychology (EP) –it is proposed to reduce the service by 20% (£200,000) in the area EP budget (£989,000) – this will be achieved by restructuring of the service and the reduction of EP posts to bring it more in line with the national benchmarking of the number of EPs within BHCC.

Fostering and Adoption Service –Brighton & Hove’s spend on this service is both higher than the national benchmark and significantly higher than that of our statistical neighbours. It is proposed, to redesign this service with a view to reducing its costs by £362,000 of the total resource presently committed to it. It is a substantial budget area and these savings are a result of more effective and efficient use of present resources. Further, we will be looking to improve further the understanding of thresholds across the City so that fewer referrals come through that require a formal assessment

The abolishment of the Youth Justice Board (YJB) and other national changes and revised accountabilities in this area mean that we can reduce expenditure on Youth Offending Services by £91,000. We will look to securing better joint working across the council as part of the move to intelligent commissioning and also improve links with external bodies promoting employment for young people.

Youth Service – Youth provision across the City is extensive with a significant element of community provision. We are undertaking a youth service review to ensure there is coverage across the City both geographically but also across the age range. At present, the budget for the elements of the youth service provided through the CYPT consists of significant amounts of grant funding, and roughly equal amounts of core funding (£956,000) from the Council. We would propose that through service redesign and intelligent commissioning we can reduce the core commitment to this area by £130,000 whilst developing community provision. This would be achieved through reducing the number of Council run centres and having a strong focus on securing effective neighbourhood provision through a range of high quality providers.

Nursery Provision – a review of subsidies to nursery provision across the City is expected to save £87,000.

Learning, Schools and Skills

Schools Forum and DSG

We anticipate Brighton and Hove schools will receive additional funding from the pupil premium. Once we are clear what functions are affected by these transfers, we will look to agree targets for winning back money through the services we offer to schools.

Home to School Transport

A 7% saving on the home to school transport budget is being proposed which is equivalent to £200,000 on a net budget of £3,055,000. The service has worked hard to achieve substantial (10%) savings in 2010/11. The additional 7% saving will be achieved by continuing to strictly apply criteria for allocation of school

transport for children and young people with SEN as well as ensuring children in special school where possible attend their most local special school. We will continue to develop approaches to independent travel with young people and schools. Work will continue to review contract terms on retendering home to school transport contracts and looking at appropriate use of in house vehicles and cost effective routes.

Learning Development Centre

The LDC has an excellent reputation and is a high quality training venue available to the City which we would like to sustain and continue to promote. Over the last two years work has been taking place to make the venue even more efficient and reduce any additional costs or subsidy required. We propose that in 2011/12 we will remove the remaining budget contribution of £64,000. This will mean that the LDC has to generate 100% of its income as a venue to provide training for the City and by accommodating council staff on site. The expectation will be that the council use this venue as one of its preferred providers and we move more council staff into the building increasing the amount of office space used, over time driving down the costs to other services of renting this space.

Music Service

The service is funded from central government grants, fees and charges from parents and a council contribution of £271,000. We are unusual in that the Council subsidises what is already a significant level of grant from central government. We are proposing that we reduce the council subsidy to this service by 30% which amounts to £82,000. We have an outstanding music service in the City which we would like to continue to provide for all our children and young people. This will require the service to review the way in which it provides its services, work more efficiently, and increase its income generation through a review of its fees and charges. We can be clearer about the precise nature of our proposals when the revised grant regime is announced. Cost reductions have been discussed with the head of service and are achievable.

Disability Service

The integrated disability service is currently going through a process of re commissioning. It is proposed that this exercise will look to achieve a 9% saving over 2 years. This equates to £126,000 in 2011/12. This will involve reviewing management and back office arrangements, reviewing contracts and looking differently at the way in which services are delivered in order to ensure we meet our statutory requirements and continue to deliver quality services to our disabled children.

School Improvement Services

The service has been successful in driving forward education standards across the City with a strong partnership between the LA team and the schools. To build on this success we are in the process of reviewing the way the LA delivers, provides and commissions school improvement services. Part of this process involves identifying our current needs across the city and working with schools to agree priorities and targets for improvement. We are also awaiting government guidance regarding the LAs future role and the priorities regarding this important

area of work. We are, however, expecting to need to make a 25% (£70,000) saving in the staffing budget (£270,000) of this service. This is in addition to the ABG savings already made which will achieve a saving of £374,000 in 2011/12. In order to achieve this we are working closely with our schools to look at effective ways of schools supporting schools and increasing their role in delivery of school improvement, with the LA providing support and challenge and leading the commissioning of services as required. This work will also require looking at services we deliver to schools and reviewing charges where appropriate. It would be our intention to work with headteachers and governors to further redesign this service so that it is fit for the future grant regime.

Ethnic Minority Achievement Service (EMAS)

This is a service that provides additional support for children who have English as an additional language (EAL) to help them access the curriculum and raise achievement. The service is funded via a grant (Ethnic Minority Achievement Grant - EMAG) which goes directly to schools from central government. In Brighton and Hove this funding is returned to the LA to fund EMAS as part of an SLA. In addition to the grant the council has historically provided an additional budget of £165,000 to this service. We are proposing that in 2011/12 we will reduce the additional funding provided in its entirety. This will be achieved by completing a review of the service. This review will look at new models of service delivery and involving schools in agreeing a more effective way of them owning, managing and delivering this service without such extensive input and management by the LA, whilst ensuring we continue to meet the needs of our children who have EAL across the City. The review will be underpinned by best practice from other authorities, any new government guidance that is provided and a local needs analysis regarding children with EAL in Brighton and Hove.

City wide attendance strategy support

As part of the review taking place in the Education Welfare Service located in the Integrated Area Working branch, 25% (£25,000) of a net budget of £100,000 will also be saved from the service that provides city wide strategy, commissioning and quality assurance regarding school attendance. This will require a review of both areas of service in the two branches and include a service redesign that ensures we continue to meet our statutory duties in this area but deliver a more efficient and effective service based on current need. This will involve consultation with schools to look at their role in delivering on school attendance and will take account of any new information or guidance we receive from the government.

School Workforce Development and Governor Support

We propose to make an overall saving of £44,000 across these areas of service delivery. This will require reorganisation of the schools training and development and governor support service. It will also require looking at funding some of these current areas of school support by using the Dedicated Schools Grant. In addition we are proposing charging Headteachers for their conference costs.

Special Educational Needs (SEN)

There are proposals around reducing staffing costs in the SEN statutory assessment service by £46,000. This will be achieved through vacancy control and looking to use SEN DSG funding to fund functions/roles that meet this criteria.

Other Savings

Responsibility for support for students is transferring to the student loans company on 1st April 2011 resulting in savings of £42,000.

An efficiency saving of £105,000 is proposed staffing, legal and consultancy costs. Some staff will be relocated from their current accommodation on Preston Road to the LDC. The proposed sale of the vacated property will result in a capital receipt-the saving resulting from this is not included in this strategy.

Strategic Commissioning and Governance

The Council and the PCT are negotiating the process for further transformational programmes, including the review of specific commissioned services, through the 2011/12 NHS Annual Operating Plan and the Section 75 Joint Commissioning Plan for children's services.

Value for Money Programme in CYPT

A Value for Money programme has been developed to secure a complex transformational approach to service improvement and efficiency across children's social care in the first instance. The programme is for 4 years from 2010-2014. The savings target for 2011/12 is £2,019,000 with a total savings target over the 4 years for £8,040,000. The focus is on prevention and strengthening processes to reduce the number of cases needing high cost or long-term social care interventions. There are 2 workstreams – Prevention and Process.

Prevention activities:

- The Common Assessment Framework (CAF) activities will be improved to reduce the referrals on the social care pathway. The CAF is a standardised approach to assessing children and young people's additional needs and deciding how these should be met.
- A consistent approach to identify children and young people's levels of need has been designed with our partners to reduce the number of inappropriate referrals into social work and child protection services.
- A new menu of service intervention options will be created so that all staff understand what services are available and their associated costs.

The savings target for 2011/12 associated with prevention activities is £991,000.

Strengthening processes:

- New processes to ensure the rigorous scrutiny of approval of social care placements are in place to identify the most appropriate care package for children and young people with complex needs.
- Early planning will be strengthened to improve the quality and timely completion of pre-birth assessments.

- A more flexible review process will be put in place to make sure that the care packages we provide are the most effective and the best value for money.

The savings target for 2011/12 associated with process activities is £1,028,000.

As part of both workstreams above, changes in commissioning arrangements/service redesign will be identified and implemented.

Key Risks:

Assumptions about the numbers of children and young people who will enter and leave the care system are critical to the overall budget for CYPT. Delivering VFM savings on the corporate critical budgets will require very close performance management, governance and cross agency working to ensure safeguarding responsibilities are fulfilled. Implementing recommendations from the Munro review may lead to significant changes that require a further review of resources.

A significant risk is that a number of our core services are funded by specific grants and if they cease this will create further budget pressures in addition to the proposed savings in core budgets.

Reductions in support for school improvement and other school support will lead to greater pressure on schools to deliver in areas that in the past the LA would deliver on.

The impact of the ceasing of grants, re-commissioning and VFM on the community and voluntary sector will need to be closely monitored.

Making significant savings across a number of areas of children, schools and family services will lead to some children and families receiving reduced support in more than one area.

2011/12 Budget proposals summary:

Main Service Area	Adjusted Base Budget 2010/11	Inflation	Service Pressures & reinvestment	VFM Programme Savings	Savings from Commissioning Changes	Efficiency Savings and Income above Inflation	Net Change in Budget to 2011/12
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Main Service Area							
Area Integrated Working	23,074	301	814	0	-1,140	0	-25
Learning, Schools and Skills	10,439	170	414	0	-491	-486	-393
Strategic Commissioning and Governance	13,969	256	2,238	-2,019	0	0	475
BHCC CYPT Total	47,482	727	3,466	-2,019	-1,631	-486	57

This represents an overachievement of savings of £1,259,000 that will be used to off set any reduction in specific grant funding.

CHILDREN & YOUNG PEOPLE'S CABINET MEMBER MEETING

**Agenda Item 42
Appendix B**

Agenda Item 62

Brighton & Hove City Council

Subject:	CYPT Fees and Charges 2011/12		
Date of Meeting:	17 January 2011		
Report of:	Strategic Director, People		
Contact Officer:	Name:	Peter Francis	Tel: Ext 2542
	E-mail:	peter.francis@brighton-hove.gov.uk	
Key Decision:	No	Forward Plan No: N/A	
Wards Affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

The purpose of the report is to review the CYPT fees and charges in accordance with the corporate policy.

2. RECOMMENDATIONS:

- 2.1 That the position on fees charged for nurseries as detailed in section 3.3 and Appendix 1 be noted.
- 2.2 That the proposed charges for 2011/12 for the Learning Development Centre as detailed in section 3.4 and Appendix 2 be agreed.
- 2.3 That the fees and charges for 2011/12 in respect of Surrenden Pool as detailed in section 3.5 and Appendix 3 be agreed.
- 2.4 That the position on fees and charges for the Music and Performing Arts Service as detailed in section 3.6 and Appendix 4 be noted.
- 2.5 That the position on fees charged by the Portslade Community College in section 3.7 be noted.
- 2.6 That the position on fees charged by the Portslade Sports Centre in section 3.8 and Appendix 5 be noted.
- 2.7 That the position on the charges for school meals as detailed in section 3.9 be noted.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 As part of the budget setting process Directorates are required to agree any changes to fees and charges through Cabinet Member Meetings. The management of fees and charges is fundamental both to the financial performance of the City Council and also the achievement of the Council's corporate priorities, in particular making better use of public money.

3.2 There are several distinct areas of fees and charges income for CYPT, some of which are approved by other bodies such as the Music Trust and Portslade Community College Governors. The recommendations above reflect the areas that need approval and those that are for noting.

3.3 Nurseries

3.3.1 There are five Council run nurseries in the City: The Bright Start workplace nursery and four Children’s Centre nurseries, namely Cherry Tree, Acorn, Roundabout and Jumpstart. Following an internal audit it was recommended that fees for the nurseries should be standardised because there are varying levels of fees and charges.

3.3.2 All the nurseries are subsidised. Bright Start is funded from the Council’s core funding and the Children’s Centre nurseries from the Sure Start Grant. Next year the Sure Start Grant is moving into the Early Intervention Fund with a number of other grants and an overall reduction in funding. Increasing the fees in the nurseries will help to ensure their sustainability for the future. The fees charged by many of the nurseries are lower than many other nurseries providing a similar service in the city. The school run nursery, Turnerland, whose fees and charges are approved by the Board of Governors, charges between £4.20 and £5 an hour plus £2.20 a day for meals. The average hourly cost of a day nursery in the city was £42.85 last September. This is expected to rise for 2011/12. There is a considerable variation in costs depending on the services that the nurseries provide.

3.3.3 For 2011/12 it is intended to bring nursery charges broadly into line with each other, and to increase the fees to reduce the subsidy for the nurseries. The nurseries will continue to offer the free early years entitlement for three and four year olds and funded places for two year olds and children with child protection plans. Most children attend part-time so parents’ weekly expenditure on childcare will still be within the £175 a week limit for the childcare elements of the Working Tax Credit.

3.3.4 The current fees range from £3.50 per hour to £4.50 per hour. With the exception of Acorn and Bright Start, the nursery fees include breakfast, lunch and afternoon tea and snacks. Children attending Acorn and Bright Start bring their own food. It is intended to charge a standard hourly rate that will bring all the council run children centre nurseries broadly into line.

Current and Proposed Charges (See also Appendix 1):

Nursery	Meals	Average Hourly rate	Proposed Hourly Rate from April 2011
Roundabout	Included	£3.80	*£4.50
Jump Start	Included	£3.80	*£4.50
Cherry Tree	Included	£4.20	£4.50
Acorn	N/A	£4.10	£4.20
Bright Start	N/A	£3.50 and £4.00	*£4.20

*As the proposed fee increases at Jumpstart, Roundabout and for Council parents at Bright Start are significant, these will be phased in order to minimise the impact on parents. Details of the phasing is included in Appendix 1. In the future the proposal is to ensure that a cost of living increase will be applied to fees in April each year.

3.4 Learning Development Centre

- 3.4.1 The Learning Development Centre is an in-house training venue based in Moulsecoomb. It is available for hire by the Council, schools, community users and the general public.
- 3.4.2 The Learning Development Centre (LDC) charges a range of fees and charges depending on the service, facilities and equipment provided. Historically, the menu and refreshment charges have been based upon the contract price for catering services plus a small mark-up. The equipment and room hire charges were not increased in 2010/11 due to the economic climate.
- 3.4.3 The budget strategy for 2011/12 proposes that the LDC loses its remaining £64k council funding meaning it will have to support itself 100% through income generation. To this end the manager proposes to increase charges to external hirers of the training rooms and hall by £5 for price band 1 and £10 for price band 2. The manager will also be exploring other avenues to increase income levels and/or to reduce expenditure to ensure the overall net budget is not exceeded.
- 3.4.4 A schedule of the current fees and charges for 2010/11 and the proposals for 2011/12 is attached at Appendix 2.

3.5 Surrenden Pool

- 3.5.1 Surrenden Pool is a detached timber framed swimming pool building located on the boundary of Dorothy Stringer High School on the Surrenden campus. The pool is run by a CYPT employee, assisted by sessional members of staff also paid for by the CYPT, who is line managed by the Director of Sport at Dorothy Stringer High School.
- 3.5.2 The pool is used during the school day by schools which do not have their own swimming facilities. These schools include Varndean, Dorothy Stringer, Downs View Link College, Queens Park Primary, Hertford Juniors, Balfour Infants, Balfour Juniors, St Bernadette's Primary, Westdene Primary, Whitehawk Primary, ACE, Moulsecoomb Primary and St Mark's Primary. In the evenings and at weekends, there is a mixture of swimming lessons and third party lets to local swimming and scuba clubs to maximise income and to ensure that costs are kept as low as possible for schools.
- 3.5.3 A saving of £10,000 was made in this budget in 2010/11. The impact of this is being monitored and will be reviewed towards the end of the financial year. As a result of the budget reduction, public swimming sessions were stopped at the beginning of the financial year as the income raised from putting on these sessions did not cover the costs of running them. It was also hoped that the pool could be opened during the school holidays to clubs and for swimming sessions. However, there have been a number of structural works undertaken at the pool this year. These works are generally undertaken during school holidays and this has prevented any additional sessions taking place.
- 3.5.4 In 2010/11, it has also been evident that some regular third party hirers have been struggling to pay the pool's charges and we have in certain circumstances agreed to reduce the hourly rate rather than risk losing their custom altogether. It is not therefore proposed to increase pool charges to regular third party hirers in 2011/12.

- 3.5.5 It is, however, proposed to increase charges to schools. For a number of years, charges to schools have been kept to an absolute minimum. As set out in 3.5.2, this has been achieved by maximising income from the third party letting of the pool out of school hours and at weekends. As it is believed it will pose too much of a risk to increase the charges to the regular third party hirers in 2011/12, it will therefore be necessary to increase the charges to schools, particularly primary schools, who have benefited most from subsidised rates in the past. The proposal is therefore to increase the hourly rate for primary schools to match the rate charged to secondary schools, ie, from £18.50 per hour to £26.00 per hour in 2011/12. Secondary schools' charges will increase from £25.00 per hour to £26.00 per hour. Appendix 3 shows a further breakdown of current and proposed fees and charges for the pool.
- 3.5.6 It is not believed that the increase in charges to schools in 2011/12 should affect school bookings as schools receive funding for this sort of activity as part of their annual budget share. It also needs to be noted that even with the proposed increase, Surrenden Pool's charges remain considerably lower than at other pools in the City, eg, pool hire at St Lukes School is £64.00 per hour plus additional charges for lifeguarding.

3.6 Music Arts and Study Support

- 3.6.1 The Music Service charges a range of fees and charges depending on the service provided. These fees are set in order to balance the budget, taking into account inflation, savings targets and market conditions. The Music Trust is consulted on suggested levels of fees, prior to final decisions by Directors. The increase in fees may have an impact on numbers learning.
- 3.6.2 The budget strategy for 2011/12 proposes that the music service loses 30% of its council funding, equivalent to £82k. As a result it is anticipated that instrumental tuition fees will rise but will need to be submitted to the Music Trust and to Directors for approval in March 2011. The Music Grant will be unknown until after the Henley Review is published early in the new year. Any changes to this may affect budget plans.
- 3.6.3 A schedule of the current fees and charges are attached for information at Appendix 4.

3.7 Portslade Community College

- 3.7.1 Portslade Community College review their fees and charges in respect of the Playgroup and the Adult Education Courses each year with a view to balancing the budget. They are approved by the Board of Governors.
- 3.7.2 The fee currently charged for the Playgroup is £9.00 per 3 hour session which runs from 9.00 a.m. to 12.00 p.m., Monday to Friday. Session times were increased in September 2010 in order to deliver the 15 hour weekly free entitlement to children in receipt of Government funding from the term after their third birthday.
- 3.7.3 The College offer a wide variety of Adult Education courses (in the region of 100) of varying lengths and qualifications. The fees currently charged range from £20.00 (£15.00 Concessionary Fee) for a day course such as in Creative Writing to £546.00 (£135 Concessionary Fee) for a one year Interior Design course. A GCSE course in English, Maths or Science is £135.00 (£40.00 Concessionary Fee)

- 3.7.4 Concessionary Fees are available to students taking examined or assessed courses who are receiving income based benefits. Students on benefits and those living in BN41 postcode area also receive the concessionary rate on non-accredited courses. No fee is payable by students aged 16-18 taking part in many vocational courses.

3.8 Portslade Sports Centre

- 3.8.1 Portslade Sports Centre review their fees and charges annually with regard to target income budgets, inflation and competitors' prices. They are approved by the Sports Centre Sub-Committee of the College Governors, usually in July for implementation in September.
- 3.8.2 A schedule of the current fees and charges is attached at Appendix 5.

3.9 School Meals

- 3.9.1 The charges for school meals is inflated annually in accordance with the inflation factor in the school meals contract. The current contract is due to finish 31 July 2011. Schools may choose to buy into the contract or make their own school meals arrangements. All secondary schools with the exception of Brighton Aldridge Community Academy (BACA) provide meals, including free meals to entitled pupils, through their own individually negotiated contracts. BACA will remain as an addendum to the Primary and Special School Meals Contract until 31 July 2011 or until their new kitchen facilities are available.
- 3.9.2 The contract includes the provision to increase the charges for the meals in line with inflation. The charges for school meals are usually increased by this inflation factor with effect from April but not charged to the customer until September. As this is built into the contract terms and conditions, approval by the CYPT Board would only be sought if an increase exceeding inflation was being proposed.
- 3.9.3 The current charges for school meals in both primary and secondary schools are £2.10 for children and £2.05 for adults, the price to adults will increase in January 2011 when the rate of VAT rises to 20%.

3.10 HEALTH IMPLICATIONS

From a public health perspective, if proposed increases were above inflation level for some sports and leisure facilities in the city, particularly in areas of health inequalities, disadvantaged groups may be less likely to be able to access affordable physical activity, sport and leisure. Any likely adverse impact on the health and well-being of these groups should be considered.

4. CONSULTATION

- 4.1 Budget holders with responsibility for specific fees and charges were consulted in the preparation of this report.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The total CYPT fees and charges budget for 2010/11 is approximately £5M.

- 5.1.1 As a start point for the budget process, income budgets are increased by inflation, currently 2%, to produce a target income budget. Budget Holders then review their fees and charges with a view to ensuring that the target budget is achieved and where possible exceeded.
- 5.1.2 Children's Centre nurseries set a net nil budget and are subsidised by the Sure Start grant. Once the fees and charges have been standardised, this funding will be reallocated to maintain the net nil budget position.
- 5.1.3 The Learning Development Centre has a target income budget of £406,000 which will need to be achieved to remain within the overall net budget.
- 5.1.4 Surrenden Pool has a target income budget of £59,000 . It is anticipated that this should be achieved with a combination of fee increases and an increase in use by scuba and diving clubs and school holiday opening.
- 5.1.5 The Music Service has a target income budget of £675,000 which it will aim to achieve when reviewing the fees and charges for approval by the Music Trust in due course.
- 5.1.6 Portslade Community College operates the Portslade Community College Playgroup and Portslade Community College Adult Tuition. The target income budgets are £43,000 and £141,000 respectively which it will aim to achieve when reviewing the fees and charges for approval by the college Governors in due course.
- 5.1.7 Portslade Sports Centre has a target income budget of £445,000. The Centre is supported by the Authority by the payment of the rates bill and a net contribution to running costs. This is estimated at £153,000 for 2010/11. Any shortfall in income and/or a net overspend would be funded by Portslade Community College.
- 5.1.8 School Meals fees and charges are increased by the same inflation factor as contained in the school meals contract. Income levels fluctuate according to demand but are constantly monitored. Any shortfall in income and or net overspends are currently subsidised by the School Lunch Grant (SLG) although funding beyond 2010/11 has not yet been confirmed. Any overall surplus on school meals after taking account of the SLG is chargeable to the Dedicated Schools Grant.

Finance Officer Consulted: Louise Hoten

Date: 10/11/2010

Legal Implications:

- 5.2 The CYPT is entitled to review fees and charges as set out in the report, At the time fees and charges are set they must be demonstrably fair and reasonable in all the circumstances.

Lawyer Consulted: Natasha Watson

Date: 10/11/2010

Equalities Implications:

- 5.3 Equal access to nursery care is encouraged by ensuring that the nurseries all offer the universal free early years entitlement of 15 hours a week for all 3 and 4 year olds. The nurseries also offer free part time places for disadvantaged two year olds and free places for children under two with child protection plans. Parents with low incomes can claim the childcare element of the Working Tax Credit. This pays for childcare costs of up to a maximum of 80% (to reduce to 70% from April 2011) of £175 a week for one child or £300 for two or more.

- 5.3.1 Equal access to music services is encouraged by offering subsidies of 50% to families receiving Child Tax Credit and 80% to families on Income Support.
- 5.3.2 At Portslade Sports Centre day membership fees (80p) are waived for the unemployed or those on Income Support. Concessions are also offered for Senior Citizens and in some cases for the over 50's.

Sustainability Implications:

- 5.4 There are no direct sustainability issues arising from this report.

Crime & Disorder Implications:

- 5.5 There are no direct crime and disorder issues arising from this report.

Risk and Opportunity Management Implications:

- 5.6 The services included in this report rely on being able to achieve their income targets in order to maintain the level of service provided.

Corporate / Citywide Implications:

- 5.7 The services included in this report are available across the city and concessionary prices are offered where possible to encourage those most disadvantaged to make use of these services.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 Not applicable.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 To agree and/or note the CYPT Fees and Charges for 2010/11.

SUPPORTING DOCUMENTATION

Appendices:

- 1 Nursery Fees
- 2 Learning Development Centre Fees and Charges
- 3 Surrenden Pool
- 4 Music and Performing Arts Fees and Charges
- 5 Portslade Sports Centre

Documents In Members' Rooms

None

Background Documents

- 1. Fees and Charges Analysis – 2010/11
- 2. Portslade Community College Fees Leaflet –Courses for Adults 2009-10

NURSERIES

Cherry Tree Nursery

Current fees and sessions: 0-3 years:

a) For existing parents only:

Session	Hourly Rate	Meals	Total Cost per day	Special five day rate
8-6pm	£3.80	£4	£42	£175
8-5pm	£3.80	£4	£38.20	£171
9-5pm	£3.80	£3	£33.40	
9-6pm	£3.80	£3	£37.20	
8-1pm	£3.80	£3	£22.00	
9-1pm	£3.80	£2	£17.20	
1-6pm	£3.80	£2	£20	
1-5pm	£3.80	£2	£16.20	

Current fees and sessions; 3-5 years

a) For existing parents term time only

Session	No. of days a week	No. of hours used	Meals
9-12pm	5	15	N/A
9-3pm	2	12	included
1-5pm	3	12	included
1-6pm	3	15	included

b) From December 2010 fees have been consolidated as follows:

Session	Meals	Max free hours per day	Additional Hours rate per hour
8-6pm	included	6	£4.50
8-1pm	included	5	£4.50
1-6pm	included	5	£4.50

APPENDIX 1 (cont.)

Proposed fees and sessions from April 2011:
Standard charge for all sessions:

Session	Hourly Rate	Meals	Total Cost per day	Approx.% Increase
8-6 pm	£4.50	Included	£45	7.1%
8-1 pm	£4.50	Included	£22.50	2.3%
1-6 pm	£4.50	Included	£22.50	12.5%
Additional hours 3-5 yrs.	£4.50	Included	N/A	N/A

Revenue forecast 2011/12

The annual revenue from fee paying parents in 2009/10 was £136,212 an average increase of 7.3% would generate an increase of approx £10,000.

APPENDIX 1 (cont.)

Acorn

Existing fees and sessions: 0-3 years

As of Sept 2010

Session	Hourly Rate	Meals	Total Cost per day
8-6pm	£4.10	N/A	£41.00
8-1pm	£4.10	N/A	£20.50
1-6pm	£4.10	N/A	£20.50

Existing fees and sessions for 3-5 year olds:

a) based on 50 weeks per annum

Session	Meals	Max free hours per day	Additional Hours rate per hour
8-6pm	N/A	6	£4.10
8-1pm	N/A	5	£4.10
1-6pm	N/A	5	£4.10

b) term time only

EYFE term time session	No. of EYFE hours
9-12 am	3
1-4pm	3
9-3 pm	6
Max no. of 8 fte places per day	

Proposed 2.5% increase for April 2011

0-3 years

Session	Hourly Rate	Meals	Total Cost per day
8-6pm	£4.20	N/A	£42.00
8-1pm	£4.20	N/A	£21.00
1-6pm	£4.20	N/A	£21.00

3-5 year olds:

a) based on 50 weeks per annum

Session	Meals	Max free hours per day	Additional Hours rate per hour
8-6pm	N/A	6	£4.20
8-1pm	N/A	5	£4.20
1-6pm	N/A	5	£4.20

Revenue forecast

The annual revenue from fee paying parents in 2009/10 was £243,000; the anticipated increase in revenue for 2011/12 is £6,100

APPENDIX 1 (cont.)

Roundabout

Current fees and sessions; 0-3 years and 3-5 years during school holidays:

Session	Hourly Rate	Meals	Total Cost per day
8-6 pm	£3.60	Included	£36
8-1 pm	£4.10	Included	£20.50
1-6 pm	£3.70	Included	£18.50

Current fees and sessions; 3-5 years term time only:

Session	Hourly Rate	Meals	Cost per day
8-9.15am	£3.60	breakfast included	£4.50
9.15-12.15	£3.50	N/A	£10.50
9.15-3.15	£3.50	lunch included	£21.00
12.45-3.45	£3.50	N/A	£10.50
3.15-6pm	£3.64	Tea Included	£10.00
3.45-6pm	£3.90	Tea Included	£8.75

Proposed staged fee increase for 0-3 years and 3-5 years during school holidays:

Period	Session	Session Rate	Hourly rate	Revised Fee	Hourly Rate	Increase	Approx% Increase
Apr-11	8-6 pm	£36	£3.60	£41.00	£4.10	£4.00	14%
	8-1 pm	£20.50	£4.10	£21.50	£4.30	£1.00	5%
	1-6 pm	£18.50	£3.70	£20.00	£4.00	£1.50	8%
Sep-11	8-6 pm	£41.00	£4.10	£43.00	£4.30	£2.00	5%
	8-1 pm	£21.50	£4.30	£22.00	£4.40	£0.50	2.5%
	1-6 pm	£20.00	£4.00	£21.00	£4.20	£1.00	5%
Apr-12	8-6 pm	£43.00	£4.30	£45.00	£4.50	£2.00	4.5%+annual inflationary increase
	8-1 pm	£22.00	£4.40	£22.50	£4.50	£0.50	2%+annual inflationary increase
	1-6 pm	£21.00	£4.20	£22.50	£4.50	£1.50	7%+annual inflationary increase

APPENDIX 1 (cont.)

Proposed staged fee increase; 3-5 year olds term time
(all 3-5 year olds are entitled to 15 hours free education).

Period	Session	Meals	Max free hours per day	Additional Hours rate per hour	Average% Increase
Apr-11	9.15-12.15	Included	3	£4.10	14%
	9.15-3.15	Included	6	£4.10	14%
	12.45-3.45	Included	3	£4.10	14%
Sep-11	9.15-12.15	Included	3	£4.30	5%
	9.15-3.15	Included	6	£4.30	5%
	12.45-3.45	Included	3	£4.30	5%
Apr-12	9.15-12.15	Included	3	£4.50	5%+annual inflationary increase
	9.15-3.15	Included	6	£4.50	5%+annual inflationary increase
	12.45-3.45	Included	3	£4.50	5%+annual inflationary increase

The aim is to consolidate the fees for funded 3 and 4 year olds and charge a standard hourly rate for all additional hours outside the free entitlement.

Revenue Forecast

As the proposed fee increases at Roundabout are significant, these will be staged in order to minimise the impact on existing parents. All new parents will be charged the full the new rate from April 2011.

The annual revenue from fee paying parents in 2009/10 was £151,000, based on the same number of fee paying parents the increased revenue is estimated to be £30,000.

APPENDIX 1 (cont.)

Jumpstart

Current fees and sessions: 0-5 years:

Session	Hourly Rate	Meals	Total Cost per day / session
8-6 pm	£3.60	Included	£36
8-1 pm	£4.10	Included	£20.50
1-6 pm	£3.70	Included	£18.50
3-6 pm	£3.50	Included	£10.50

Proposed staged fee increase: 0-3 years:

Period	Session	Session Rate	Hourly rate	Revised Fee	Hourly Rate	Increase	Approx % Increase
Apr-11	8-6 pm	£36	£3.60	£41.00	£4.10	£4.00	14%
	8-1 pm	£20.50	£4.10	£21.50	£4.30	£1.00	5%
	1-6 pm	£18.50	£3.70	£20.00	£4.00	£1.50	8%
Sep-11	8-6 pm	£41.00	£4.10	£43.00	£4.30	£2.00	5%
	8-1 pm	£21.50	£4.30	£22.00	£4.40	£0.50	2.50%
	1-6 pm	£20.00	£4.00	£21.00	£4.20	£1.00	5%
Apr-12	8-6 pm	£43.00	£4.30	£45.00	£4.50	£2.00	4.5%+ annual inflationary increase
	8-1 pm	£22.00	£4.40	£22.50	£4.50	£0.50	2%+ annual inflationary increase
	1-6 pm	£21.00	£4.20	£22.50	£4.50	£1.50	7%+ annual inflationary increase

Proposed staged increase for 3-5 year old after school session:

Period	Session	Meals	hourly rate	Average % Increase
Apr-11	03-Jun	Included	£4.10	17%
Sep-11	03-Jun	Included	£4.30	5%
Apr-12	9.15-12.15	Included	£4.50	5%

Revenue Forecast

The annual revenue from fee paying parents in 2009/10 was £65,000. Based on the same number of fee paying parents increased revenue of around £10,000 could be expected for 2011/12.

Bright Start Nursery

Existing Fees and sessions: 0-5 years:

Brighton & Hove Council employee rate 0-5 years:

Session	Hourly Rate	Meals	Total Cost per day
8-6 pm	£3.50	N/A	£35
8-1 pm	£3.50	N/A	£17.50
1-6 pm	£3.50	N/A	£17.50

Public and higher paid Council rate:

Session	Hourly Rate	Meals	Total Cost per day
8-6 pm	£4.00	N/A	£40
8-1 pm	£4.00	N/A	£20.00
1-6 pm	£4.00	N/A	£20.00

All 3&4 year olds are entitled to 15 hours per week free education, Brightstart offer this entitlement in 5 hour sessions any additional sessions can be purchased at the above rates.

Proposed fee increase from April 2011:

Public and higher paid Council staff rate: 0-5 years:

Session	Hourly Rate	Meals	Total Cost per day	Approx % increase
8-6pm	£4.20	N/A	£42.00	5%
8-1pm	£4.20	N/A	£21.00	5%
1-6pm	£4.20	N/A	£21.00	5%

Brighton & Hove Council employee rate 0-5 years:

Session	Hourly Rate	Meals	Total Cost per day	Approx % increase
8-6pm	£4.00	N/A	£40.00	14.00%
8-1pm	£4.00	N/A	£20.00	14.00%
1-6pm	£4.00	N/A	£20.00	14.00%

APPENDIX 1 (cont.)

**Proposed fee increase from April 2011:
Brighton & Hove Council employee rate 0-5 years:**

Session	Hourly Rate	Meals	Total Cost per day	Approx % increase
8-6pm	£4.20	N/A	£42.00	5%
8-1pm	£4.20	N/A	£21.00	5%
1-6pm	£4.20	N/A	£21.00	5%

The annual revenue from fee paying parents in 20010/11 is expected to be £348,000. Based on the same number of fee paying parents increased revenue of around £31,600 could be expected for 2011/12.

LEARNING DEVELOPMENT CENTRE CURRENT FEES 2010/11

Community Users				Other Users			
ROOM	ROOM SIZE	PRICE BAND 1	PRICE BAND 2	PRICE BAND 3	PRICE BAND 1	PRICE BAND 2	PRICE BAND 3
TR 1	8.5 x 6 m	a)£70 b)£45	a)£130 b) £80	a)£160 b)£110	a)£110 b)£70	a)£210 b)£130	a)£210 b)£130
TR2,5&7	7x6m	£40	£70	£100	£60	£110	£110
TR3,4&6	8.5x6m	£45	£80	£110	£70	£130	£130
Hall	18x9m	£65	£120	£150	£95	£180	£180
Equipment							
Projector or Laptop (inc VAT)		£18	£30	£30	£30	£42	£30
Projector and Laptop (inc VAT)		£30	£48	£30	£54	£72	£54

WEEKEND RATES	ROOM SIZE	SATURDAY 4HRS/MIN	SATURDAY PER HOUR	SUNDAY 4HRS/MIN	SUNDAY PER HOUR
TR1	8.5X6m	a)£180 b)£150	a)£35 b)£30	a)£230 b)£200	a)£45 b)£40
TR2,5&7	7x6m	£140	£25	£190	£35
TR3,4&6	8.5x6m	£150	£30	£200	£40
Hall	18mx9m	£180	£35	£230	£45

Community Users		Other Users		
EQUIPMENT WEEKEND RATES	UP TO 4 HOURS	OVER 4 HOURS	UP TO 4 HOURS	OVER 4 HOURS
Projector or Laptop (inc VAT)	£30	£42	£30	£42
Projector and Laptop (inc VAT)	£54	£72	£54	£72

Price bands;

- 1 Room access between 8.00 and 13.00 or 13.00 and 18.00.
 - 2 Room access outside of band 1 times (e.g. 9.00 to 17.00).
 - 3 Room access after 16.00 and finishing after 18.00.
- a) Room set up for the use of up to 13 PC's.
b) Room set up as a boardroom for up to 18.

LEARNING DEVELOPMENT CENTRE PROPOSED FEES 2011/12

Community Users				Other Users			
ROOM	ROOM SIZE	PRICE BAND 1	PRICE BAND 2	PRICE BAND 3	PRICE BAND 1	PRICE BAND 2	PRICE BAND 3
TR 1	8.5 x 6 m	a)£70 b)£45	a)£130 b) £80	a)£160 b)£110	a)£115 b)£75	a)£220 b)£140	a)£220 b)£140
TR2&5	7x6m	£40	£70	£100	£65	£120	£120
TR3&4	8.5x6m	£45	£80	£110	£75	£140	£140
Hall	18x9m	£65	£120	£150	£100	£190	£190
Equipment							
Projector or Laptop (inc VAT)		£18	£30	£30	£30	£42	£30
Projector and Laptop (inc VAT)		£30	£48	£30	£54	£72	£54

WEEKEND RATES	ROOM SIZE	SATURDAY 4HRS/MIN	SATURDAY PER HOUR	SUNDAY 4HRS/MIN	SUNDAY PER HOUR
TR1	8.5X6m	a)£180 b)£150	a)£35 b)£30	a)£230 b)£200	a)£45 b)£40
TR2&5	7x6m	£140	£25	£190	£35
TR3&4	8.5x6m	£150	£30	£200	£40
Hall	18mx9m	£180	£35	£230	£45

Community Users		Other Users	
EQUIPMENT WEEKEND RATES	UP TO 4 HOURS	OVER 4 HOURS	OVER 4 HOURS
Projector or Laptop (inc VAT)	£30	£42	£42
Projector and Laptop (inc VAT)	£54	£72	£72

Price bands;

- 1 Room access between 8.00 and 13.00 or 13.00 and 18.00.
 - 2 Room access outside of band 1 times (e.g. 9.00 to 17.00).
 - 3 Room access after 16.00 and finishing after 18.00.
- a Room set up for the use of up to 13 PC's.
 - b Room set up as a boardroom for up to 18.

Appendix 3

Surrenden Pool Current and Proposed Fees & Charges for 2011/12

SESSION	2010/11	2011/12	INCREASE
	£/Hour	£/Hour	%
Primary School Swimming	18.50	26.00	40.5
Secondary School Swimming	25.00	26.00	4.0
Public Swimming Lessons	7.00	7.25	3.6
Swimming/Diving Club Hire	60.00	60.00	0
Casual Pool Hire	85.00	85.00	0

MUSIC ARTS AND STUDY SUPPORT

INSTRUMENTAL LESSONS	FULL FEE	50% SUBSIDY	80% SUBSIDY
Group Lesson	£72.30	£36.15	£14.46
Advanced Scheme	£140.20	£70.10	£28.04
School ensemble	£45.60	N/A	N/A
Instrumental Hire	£29.90	£14.95	£5.98
MUSIC CENTRES			
Membership Fee	£53.60	£26.80	£10.72
Childrens' Music Workshop Years 1 and 2	£34.20	£17.10	£6.84
Childrens' Music Workshop Year 3 only	£43.40	£21.70	£8.68
Junior/Youth Choir Membership	£26.90	£13.45	£5.38
Dance	£53.60	£26.80	£10.72
Community Ensembles	£55.40	N/A	N/A

Subsidies:

50% subsidy offered to families on Child Tax Credit/ Job Seekers Allowance income based.

80% subsidy offered to families on Income Support with eligibility for free school meals.

Portslade Sports Centre

Membership	£30.00 Adult	£53.00 Adult and Partner	£11.00 Senior Citizen
Day Membership	80p		Free for unemployed/ income Support
Sports Hall	£39.00 per hour		
Bar/Lounge	Variable but in the region of £160-£220		
Badminton	£7.00 per hour/ peak	£6.10 per hour/ off-peak	
Squash	£6.20 per 40 mins / peak	£5.60 per 40 mins / off –peak	
Table Tennis	£4.20 per hour		
Rackets	£1.00 each		
Table Tennis bat	50p each		
Cricket Nets	£18.00 per net / min two		
Snooker Tables	£4.60per hour/ Peak (3 rd hour free)	£4.30 per hour/ off-peak (3 rd hour free)	£3.90 per hour/ Under 18's and £2.90 Over 50 Sessions
Grass pitch	£40 per match		
Synthetic pitch	£25.00 Half area £50.00 Whole Area UNLIT	£37.00 Half area £74.00 Whole Area LIT	
Sunbed	£3.20	5 Sessions £12.25 Members/ £14.50 Non-members	
Sauna	£2.80	£2.00 after another activity	
FITNESS ROOM			
Introductory Course	£9.30 Members and 16/17 yr olds	£10.00 Non-members	
Per Visit	£3.90 peak	£4.10 off-peak	£3.00 Over 50's
Monthly Direct Debit	£29.00 Members	£33.00 Non-members	
CLASSES			
Aerobics, Step, etc	£3.70 per class	£4.50 Non-mem.	
Body Pump	£4.50 per class	£5.30 Non-mem.	
Fencing	£3.90 per class	£4.70 Non-mem.	
Netball	£3.50 per class	£4.30 Non-mem.	

JUNIOR ACTIVITIES			
Indoor Football	£2.80		
Trampolining	£2.90 (Mondays)	£3.20 (Saturdays)	
Karate	£4.00		
Gymnastics	£3.65(Mondays)	£3.20 (Saturdays)	
Toddlers Gym	£3.20		
Snooker	£3.10		
Fencing	£3.50		
Badminton	£3.40		
Basketball	£3.10		
Birthday Parties	£56.00 Members	£61.00 Non- members	

**AGENDA ITEM 43 - Children and Young People's Overview and Scrutiny
(CYPOSC) Work Programme June 2010- March 2011**

Issue /Topic	Date	Reason for the agenda item	Outcome and Monitoring
Letters from a member of the public and Cllr Davis on Primary School Places	16 June 2010	Standing Items on the Agenda	CYPOSC agreed to forward the concerns of the member of public to the CMM and a report was requested to answer Cllr. Davis' concerns
New Council's responsibilities for 16-19 Education and Training	16 June 2010	Suggested by the Directorate	Considered and commented on the report.
Schools Exclusions Scrutiny Report	16 June 2010	CYPOSC to endorse the report before it goes to any other committees	Endorsed and refer the recommendations to the council's Executive and to the appropriate partner organisations
Arrangements for the governance, commissioning and provision of children's services	16 June 2010	Important changes to the governance and working structure of CYPT – in response to legislative changes and emerging best practice	Youth Services Review to be timetabled into the work programme. CYPOSC to ask the CYPT to seek the views of the Parent Carers' Council when looking at issues with parent carer interest
Understanding Intervention	16 June 2010	Suggested by the Directorate	Considered and commented on the presentation
Performance Update for CYPOSC	15 September 2010	Standing item	Noted the report and requested that the information be presented in a different format next time
In-Year Grant Savings	15 September 2010	From Full Council 15/7/2010	Agreed to have a short report summarising the main points of the connexions savings and it's impact on services
Primary School Places	15 September 2010	In response to Cllr Davis' letter	CYPOSC noted the proposals and statistical information
Strategic Director (SD) of People	10 November 2010	CYPOSC invited	Noted the priorities of the SD
Youth Council 3:1 Campaign	10 November 2010	YC put forward	To receive an update on the progress of the campaign
Next steps of Academies	10 November 2010	Suggested by the Directorate	Noted the information

**AGENDA ITEM 43 - Children and Young People's Overview and Scrutiny
(CYPOSC) Work Programme June 2010- March 2011**

Issue	Date	Reason for the agenda item	Outcome and Monitoring
Youth Services Commissioning Review - Update	10 November 2010	Report requested from the 16/06/2010 meeting	Recommended that the cultural Provision for Children and Young People Scrutiny Report should be considered by officers when they revise the Youth Services Commissioning Strategy
Commissioning Review of Services for Disabled Children	10 November 2010	Suggested by the Directorate	Agreed to receive an update
Ofsted inspection	10 November 2010	Monitoring Trust's performance	Agreed to have a report on the Child Protection Improvement Programme
CYPT Budget proposals	26 January 2011	To feed into the budget proposals	
School examination and test results	E-mailed 12 January 2011	Suggested by the Directorate	
Local Safeguarding	23 March 2011	Suggested by the Directorate	
Corporate Parenting Strategy	23 March 2011	From the scrutiny consultation July 2010	
Child protection Improvement Programme	23 March 2011	Report requested from the 10/11/2010 meeting	
Child Poverty Task Group	23 March 2011	For consultation	